

City of San José
Council Appointment Advisory Commission

MEETING MINUTES

August 19, 2014

I. Call to Order & Orders of the Day

Roll Call

PRESENT: Chair Johnny Lee (6:39 p.m.), Vice Chair Nga Huynh, Commission Members Valerie Smrtic, Denise McCallaCreary, Brenda Wu, Mary Cheryl B. Gloner, Delores Springs (6:41 p.m.), Deanford Chen, and Elisa Orona (6:43 p.m.)

ABSENT: Commission Member Charles McHugh

STAFF: Deputy City Clerk Suzanne Guzzetta, City Clerk Toni J. Taber

Call to Order

The members of the Council Appointment Advisory Commission convened at 6:32 p.m. in Room W-262 of City Hall, 200 E. Santa Clara Street, CA 95113.

Orders of the Day

Action: Upon a motion by Commissioner Gloner, seconded by Commissioner McCallaCreary and carried unanimously, the Commission approved the adoption of the August 19, 2014 agenda hearing Items VII.A and V.A.1 first. (6-0-4. Absent: Lee, Springs, Orona, McHugh.)

VII. New Business

A. Discussion on Frequency of Meetings and Meeting Day & Time

City Clerk Toni J. Taber updated the Commission on staff's request for the Commission to consider alternate meeting schedules and answered questions from the Commission.

Commission Discussion ensued.

Action: Upon a motion by Commissioner Smrtic, seconded by Commissioner McCallaCreary, and carried unanimously, the Commission tabled the discussion to the September 16, 2014. (9-0-1. Absent: McHugh.)

III. Consent Calendar

- A. Approve the Minutes for the Regular Meeting of March 18, 2014**
- B. Approve the Minutes for the Regular Meeting of May 20, 2014**

Documents Filed: 1) Draft minutes for the March 18, 2014 meeting; 2) Draft minutes for the May 20, 2014 meeting.

- II. Action: Upon a motion by Commissioner Smrtic, seconded by Vice Chair Huynh and carried, the Commission approved the meeting minutes of March 18, 2014 and May 20, 2014. (7-0-2-1. Abstain: Gloner, McCallaCreary. Absent: McHugh.)

IV. Interviews

Library and Early Education Interviews for Early Education Representatives

Document Filed: Memo from Jill Bourne, Library Director, dated April 30, 2014 to Toni Taber, City Clerk, regarding the Library and Early Education Commission.

The Commission interviewed Jan Maguire and Janice Allen for the early education representative vacancies on the Library and Early Education Commission. Discussion ensued on each candidate's qualifications and responses to interview questions.

Action: Upon a motion by Commissioner McCallaCreary, seconded by Commissioner Springs and carried unanimously, the Commission nominated Jan Maguire to fill one of the two vacant early education representative vacancies on the Library and Early Education Commission. (9-0-1. Absent: McHugh.)

Upon a motion by Commissioner Gloner, seconded by Commissioner McCallaCreary, and carried, the Commission deferred appointment of the final vacancy until September. (8-1-1. Noes: Wu. Absent: McHugh.)

V. Reports and Information Only

A. Department Staff

1. Board and Commission Structural Improvement Update
None.
2. Neighborhoods Commission Update
None.
3. Recruitment Update

Deputy City Clerk Suzann Guzzetta offered a short update on the Fall 2014 Board and Commission Recruitment.

B. Subcommittee Reports – None

C. Information Only

Documents Filed: 1) Schedule of Regular Meetings August – December 2014; 2) Memorandum from City Clerk Toni J. Taber dated August 13, 2014, entitled "Council Policy 0-4 Update"; 3) Information Memorandum from City Clerk Toni J. Taber dated August 19, 2014, entitled "Fall 2014 Board and Commission Vacancies.

VI. Old Business

There was no old business.

VIII. Meeting Schedule and Agenda Items

The next regular meeting is Tuesday, September 16, 2014 at 6:30 p.m. in City Hall, Wing Room 262.

IX. Adjournment

The meeting was adjourned at approximately 8:16 p.m.



JOHNNY LEE, CHAIR

ATTEST:
COUNCIL APPOINTMENT ADVISORY COMMISSION SECRETARY



SUZANNE GUZZETTA, DEPUTY CITY CLERK